



Bethel Public Schools Directory Information Opt-Out

Dear Parents and Guardians,

This letter is to provide you with annual notification in district regulation to Bethel Board of Education Policy 5125: Student Records: Confidentiality. The Family Education Rights and Privacy Act (FERPA) of 1974 is the Federal law which outlines the procedures and guidelines for student privacy.

This policy and accompanying regulation requires annual notification to parents of access of student records which is designated as "Directory Information". Directory Information is defined as one or more of the following items: student name; address; telephone number; grade; district email for school purposes only; photograph or digital recording; student work for public display; participation in officially recognized activities and sports; weight and height of members of athletics teams; and degrees and awards received. The regulation stipulates certain groups to which Directory Information can be released. Those groups include: Federal, state and local government agencies; representatives of the news media (typically this occurs for publication of graduates, district public relations, etc.); employers or prospective employers; district parent organizations; nonprofit youth organizations, and; military recruiters.

The building principals are designated as the custodian of records. They will normally limit or deny the release of specific categories of Directory Information unless he/she determines that such a release is required by law or is in the best interest of the student.

The regulation provides that Directory Information shall not be released when a parent or guardian has notified the school that such information shall not be released. If you choose not to have your child(ren)'s information released please select the opt-out option.

If you do not opt-out, your child(ren)'s information will be included as Directory Information. If at any point you change your mind and would not like your child(ren)'s information released as Directory Information, please contact your building principal. If you should have any questions, please do not hesitate to contact your building principal directly.

Sincerely,
Christine L. Carver, Ed. D.
Superintendent of Schools